



Part-Time/PRN Municipal Prosecutor City of Cayce

Position Summary:

The City of Cayce is seeking a qualified and motivated attorney to serve as a **Part-Time or PRN Municipal Prosecutor**. This position offers a flexible, as-needed schedule with no set hours and is ideal for candidates seeking a part-time legal role in public service.

Key Responsibilities:

- Represent the City of Cayce in Municipal Court **as needed** which may include coverage on:
 - **Tuesdays at 8:00 AM**
 - **Thursdays at 2:30 PM**
- Be available on an as-needed basis for preliminary hearings, pretrials, and jury trials, which may be scheduled any weekday, Monday through Friday.
- Provide timely legal assistance and guidance to Cayce police officers on criminal cases and procedures.
- Remain accessible via phone or email for consultations with law enforcement personnel and other attorneys.
- Collaborate with city officials and law enforcement to ensure effective prosecution of cases.

Qualifications:

- Juris Doctor (J.D.) from an accredited law school.
- Active membership in good standing with the South Carolina Bar.
- Experience in criminal prosecution, municipal law, or courtroom litigation preferred.
- Strong legal judgment, communication skills, and responsiveness.
- Valid driver's license.

Compensation Options:

- **Contract Basis:** Hourly compensation based on experience.
- **OR**
- **Salaried Position:** Part-time salary with **benefits package** (for eligible candidates).

Work Schedule:

- No fixed weekly hours.
- Availability required for court coverage, scheduled legal proceedings, and responsive communication as needed.

How to Apply: Please visit the City of Cayce's website at <https://caycesc.gov/> to apply online.

Deadline To Apply: November 30, 2025

Equal Opportunity Employer:

The City of Cayce is an Equal Opportunity Employer. To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performance of their duties just as though they were written out in this job description.